

PHYSICAL THERAPY BOARD OF CALIFORNIA
Title 16. California Code of Regulations
Division 13.2

Order of Adoption

Article 14. Sponsored Free Health Care Events - Requirements for Exemption

1399.99.1. Definitions

For the purposes of section 901 of the Code:

- (a) "Community-based organization" means a public or private nonprofit organization that is representative of a community or a significant segment of a community, and is engaged in meeting human, educational, environmental, or public safety community needs.
- (b) "Out-of-state practitioner" means a person who is not licensed in California as a physical therapist, but who holds a current valid and active license or certificate in good standing in another state, district, or territory of the United States to practice physical therapy.

NOTE: Authority cited: Sections 901 and 2615, Business and Professions Code. Reference: Section 901, Business and Professions Code.

1399.99.2. Sponsoring Entity Registration and Recordkeeping Requirements

- (a) Registration. A sponsoring entity that wishes to provide, or arrange for the provision of, health care services at a sponsored event under section 901 of the Code shall register with the Board not later than ninety (90) calendar days prior to the date on which the sponsored event is scheduled to begin. A sponsored entity shall register with the Board by submitting to the Board a completed "Registration of Sponsoring Entity Under Business & Professions Code Section 901," Form 901-A (DCA/2011), which is hereby incorporated by reference.
- (b) Determination of Completeness of Form. The Board may, by resolution, delegate to the Department of Consumer Affairs the authority to receive and process "Registration of Sponsoring Entity Under Business & Professions Code Section 901," Form 901-A (DCA/2011), on behalf of the Board. The Board or its delegate shall inform the sponsoring entity within fifteen (15) calendar days of receipt of Form 901-A (DCA/2011), in writing, that the form is either complete and the sponsoring entity is registered or that the form is deficient and what specific information or documentation is

required to complete the form and be registered. The Board or its delegate shall reject the registration if all of the identified deficiencies have not been corrected at least thirty (30) days prior to the commencement of the sponsored event.

- (c) Recordkeeping Requirements. Regardless of where it is located, a sponsoring entity shall maintain, at a physical location in California, a copy of all records required by section 901 of the Code as well as a copy of the authorization for participation issued by the Board to an out-of-state practitioner. The sponsoring entity shall maintain these records for a period of at least five (5) years after the date on which a sponsored event ended. The records may be maintained in either paper or electronic form. In addition, the sponsoring entity shall keep a copy of all records required by section 901(g) of the Code at the physical location of the sponsored event until that event has ended. These records shall be available for inspection and copying during the operating hours of the sponsored event upon request of any representative of the Board.
- (d) Requirement for Prior Board Approval of Out-of-State Practitioner. A sponsoring entity shall not permit an out-of-state practitioner to participate in a sponsored event unless and until the sponsored entity has received written approval from the PTBC.
- (e) A sponsoring entity shall place a notice visible to patients at every station where patients are being seen by a physical therapist. The notice shall be in at least 48-point type in Arial font and shall include the following statement and information:

NOTICE

Physical Therapists providing health care services at this health fair are either licensed and regulated by the Physical Therapy Board of California or hold a current valid license from another state and have been authorized to provide health care services in California only at this specific health fair.

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- (f) Report. Within fifteen (15) calendar days after a sponsored event has concluded, the sponsoring entity shall file a report with the Board summarizing the details of the sponsored event. This report may be in a form of the sponsoring entity's choosing, but shall include, at a minimum, the following information:
 - (1) The date(s) of the sponsored event;
 - (2) The location(s) of the sponsored event;
 - (3) The type(s) and general description of all health care services provided at the sponsored event; and

(4) A list of each out-of-state practitioner granted authorization pursuant to this Article who participated in the sponsored event, along with the license number of that practitioner.

NOTE: Authority cited: Sections 901 and 2615, Business and Professions Code. Reference: Section 901, Business and Professions Code.

1399.99.3. Out-of-State Practitioner Authorization to Participate in Sponsored Event) Request for Authorization to Participate.

- (a) Request for Authorization to Participate. An out-of-state practitioner ("applicant") may request authorization from the Board to participate in a sponsored event and provide such health care services at the sponsored event as would be permitted if the applicant were licensed by the Board to provide those services. An applicant shall request authorization by submitting to the Board a completed "Request For Authorization To Practice Without A License", Form (PTBC 901-B 11/2/2011), which is hereby incorporated by reference, accompanied by a nonrefundable, and non-transferrable processing fee of fifty dollars (\$50). The applicant shall also furnish either a full set of fingerprints or submit to a Live Scan process to establish the identity of the applicant and to permit the Board to conduct a criminal history record check. The applicant shall pay any costs for furnishing the fingerprints and conducting the criminal history record check. This fingerprinting and criminal background check requirement shall apply only to the first application for authorization that is submitted by the applicant if no more than four years have passed since the last Request for Authorization, PTBC Form 901-B (11/2/2011) was received by the Board.
- (b) Response to Request for Authorization to Participate. Within twenty (20) calendar days of receiving a completed request for authorization, the Board shall notify the sponsoring entity or local government entity administering the sponsored event, whether that request is approved or denied.
- (c) Denial of Request for Authorization to Participate.
- (1) The Board shall deny a request for authorization to participate if:
- (A) The submitted Form (PTBC 901-B 11/2/2011) is incomplete and the applicant has not responded within seven (7) calendar days to the PTBC's request for additional information.
- (B) The applicant has failed to comply with a requirement of this Article or has committed any act that would constitute grounds for denial of an application for licensure by the Board.

(C) The applicant does not possess a current valid and active license in good standing. The term "good standing" means the applicant:

1. Has not been charged with an offense for any act substantially related to the practice for which the applicant is licensed by any public agency.

2. Has not entered into any consent agreement or been subject to an administrative decision that contains conditions placed upon the applicant's professional conduct or practice, including any voluntary surrender of license.

3. Has not been the subject of an adverse judgment resulting from the practice for which the applicant is licensed that the Board determines constitutes evidence of a pattern of negligence or incompetence.

(D) The Board has been unable to obtain a timely report of the results of the criminal history check for the applicant from the California Department of Justice.

(2) The Board may deny a request for authorization to participate if any of the following occurs:

(A) The request is received less than twenty (20) calendar days before the date on which the sponsored event will begin.

(B) The applicant has been previously denied a request for authorization by the Board to participate in a sponsored event.

(C) The applicant has previously had an authorization to participate in a sponsored event terminated by the Board.

(D) The applicant has participated in three (3) or more sponsored events during the twelve (12) month period immediately preceding the current application.

(d) Appeal of Denial. An applicant requesting authorization to participate in a sponsored event may appeal the denial of such request by following the procedures set forth in section 1399.99.4(d) and (e).

(e) An out-of-state practitioner who receives authorization to practice physical therapy at an event sponsored by a local government entity shall place a notice visible to patients at every station where patients are being seen by a physical therapist. The notice shall be in at least 48-point type in Arial font and shall include the following statement and information:

NOTICE

I hold a current valid license to practice physical therapy in a state other than California. I have been authorized by the Physical Therapy Board of California to provide health care services in California only at this specific health fair.

Physical Therapy Board of California
916-561-8200
www.ptbc.ca.gov

NOTE: Authority cited: Sections 901 and 2615, Business and Professions Code. Reference: Section 901, Business and Professions Code.

Add Section 1399.99.4. Termination of Authorization and Appeal

- (a) Grounds for Termination. The Board may terminate an out-of-state practitioner's authorization to participate in a sponsored event for any of the following reasons:
- (1) The out-of-state practitioner has failed to comply with any applicable provision of this Article, or any applicable practice requirement or regulation of the Board.
 - (2) The out-of-state practitioner has committed an act that would constitute grounds for discipline if done by a licensee of the Board.
 - (3) The Board has received a credible complaint indicating that the out-of-state practitioner is unfit to practice at the sponsored event or has otherwise endangered consumers of the practitioner's services.
- (b) Notice of Termination. The Board shall provide both the sponsoring entity or a local government entity administering the sponsored event, and the out-of-state practitioner with a written notice of the termination, including the basis for the termination. If the written notice is provided during a sponsored event, the Board may provide the notice to any representative of the sponsored event on the premises of the event.
- (c) Consequences of Termination. An out-of-state practitioner shall immediately cease his or her participation in a sponsored event upon receipt of the written notice of termination.

Termination of authority to participate in a sponsored event shall be deemed a disciplinary measure reportable to the national practitioner data banks. In addition, the Board shall provide a copy of the written notice of termination to the licensing authority

of each jurisdiction in which the out-of-state practitioner is licensed.

- (d) Appeal of Termination. An out-of-state practitioner may appeal the Board's decision to terminate an authorization in the manner provided by section 901(j)(2) of the Code. The request for an appeal shall be considered a request for an informal hearing under the Administrative Procedure Act.

- (e) Informal Conference Option. In addition to requesting a hearing, the out-of-state practitioner may request an informal conference with the Executive Officer regarding the reasons for the termination of authorization to participate. The Executive Officer shall, within thirty (30) days from receipt of the request, hold an informal conference with the out-of-state practitioner. At the conclusion of the informal conference, the Executive Officer may affirm or dismiss the termination of authorization to participate. The Executive Officer shall state in writing the reasons for his or her action and mail a copy of his or her findings and decision to the out-of-state practitioner within ten (10) days from the date of the informal conference. The out-of-state practitioner does not waive his or her request for a hearing to contest a termination of authorization by requesting an informal conference. If the termination is dismissed after the informal conference, the request for a hearing shall be deemed to be withdrawn.

NOTE: Authority cited: Sections 901 and 2615, Business and Professions Code. Reference: Section 901, Business and Professions Code.