STATE AND CONSUMER SERVICES AGENCY - GOVERNOR EDMUND G. BROWN JR.

Physical Therapy Board of California

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APPLICATION FOR RECOGNITION AS AN APPROVAL AGENCY TO APPROVE PROVIDERS OFFERING CONTINUING COMPETENCY COURSES

Agency information for posting on the Physical Therapy Board of California (Board) website:

Name of Agency: _____

Agency's Address: _____
Street City State Zip Code

Agency's Website Address: _____

Agency Director/Responsible Officer: _____

Telephone No: ( ) Email:

If there is contact information for Board use only, please indicate here. If not, indicate "same as above."

Name of Contact Person _____

Telephone No: ( ) Email:

Pursuant to section 1399.95 of the California Code of Regulation, the Board will only recognize approval agencies that meet the standards of that section.

Submit the following documentation along with this application for recognition as an Approval Agency:

1. Describe how the agency will evaluate each course offered by a provider, including its own courses and retroactive approvals, in accordance with section 1399.96.
2. Describe how the agency will conduct audits of at least 10% of its approved providers' courses to ensure compliance with this article.
3. Submit a copy of the agency's procedure for periodic review of courses to ensure content quality and currency.
4. Submit a copy of the agency's procedure to respond to complaints.
5. Submit a copy of the agency's policy on how it will avoid a conflict of interest between its functions as a provider and its functions as an approval agency if as an approval agency it will offer continuing competency courses directly.

Upon written confirmation, the approval agency may advertise it has been recognized by the Board.

I UNDERSTAND FAILURE TO COMPLY WITH SECTION 1399.95 OR FALSIFICATION OR MISREPRESENTATION OF ANY ITEM INCLUDED WITH THE APPLICATION HERETO IS A BASIS FOR WITHDRAWAL OF RECOGNITION BY THE BOARD.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THE INFORMATION CONTAINED IN THIS APPLICATION AND COPIES OF ALL DOCUMENTS SUBMITTED ARE TRUE AND CORRECT AND THE APPROVAL AGENCY SHALL PROVIDE SERVICES TO ALL PERSONS OR ENTITIES WITHOUT UNLAWFUL DISCRIMINATION.

SIGNATURE DATE