BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
DEPARTMENT OF CONSUMER AFFAIRS • PHYSICAL THERAPY BOARD OF CALIFORNIA
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Tala Khalaf, PT, DPT, OMPT
Tonia McMillian
Samuel Qiu
Vacant, PT Member
Vacant, Public Member

Physical Therapy Board of California
ADOPTED Meeting Minutes

June 24-25, 2026 9:00 a.m.

Department of Consumer Affairs
2005 Evergreen St., Hearing Room
Sacramento, CA 95815

Board Staff
Jason Kaiser, Executive Officer
Sarah Conley, Assistant Executive Officer
Brooke Arneson, Specialist
Liz Constancio, Manager
Valerie Kearney, Manager
Carole Phelps, Manager

For the sake of clarity, agenda items discussed during the meeting follow their original order on the agenda in these minutes though some agenda items may have been taken out of order during the meeting.

Wednesday, June 24, 2026

1. Call to Order

The Physical Therapy Board of California (Board) meeting was called to order by President Brandon at 9:00 a.m. and recessed at 3:13 p.m.

2. Roll Call and Establishment of Quorum

Brandon – Present
Qiu- Present
Armstrong- Present
Khalaf – Absent
McMillian - Present

All Members except for Ms. Khalaf were present, and a quorum was established. Also present at the meeting were: Jason Kaiser, Executive Officer, Michael Kanotz, PTBC Legal Counsel, Sarah Conley, Assistant Executive Officer, Brooke Arneson, Legislation and Regulation Manager, Carole Phelps, Enforcement Manager, Valerie Kearney, Licensing Manager; Board staff: Kim Rozakis, Vincent Azar, Timothy Davis, Anastasia Stokes, Teresa Gutierrez,

Brianda Ferguson, Justin Silva, Paul Row, Brett Argento, Francisco Solis, David Laxton, James Heaton and Angel Ottley.

3. Reading of the Board's Mission Statement

Dr. Armstrong read the Board's mission statement: To protect the people of California by the effective administration of the Physical Therapy Practice Act.

4. Special Order of Business

(A) **Petition for Reinstatement- James Ward Jr.**

After submission of the matter, the Board convened in CLOSED SESSION to deliberate on the petition pursuant to Government Code section 11126(c)(3)

[Recess for 20 minute break]

(B) **Petition for Reinstatement- Christine Spellman**

After submission of the matter, the Board convened in CLOSED SESSION to deliberate on the petition pursuant to Government Code section 11126(c)(3)

[Recess for 1 hour and 25 minutes for closed session then break]
[Return to OPEN SESSION]

5. Review, Discussion, and Possible Action to Approve the March 19, 2026, Meeting Minutes

The Board reviewed the minutes and no changes were needed.

MOTION: Adopt March 19, 2026 Meeting Minutes

M/S: McMillian/Armstrong

PUBLIC COMMENT: None

VOTE: Brandon – Aye
Armstrong- Aye
Khalaf- Absent

McMillian – Aye
Qiu – Aye
4-0 Ayes, Motion Carried

Public comment was opened for this item and no one wished to make public comment.

6. Executive Services Update

(A) Staff Introductions

Ms. Conley, Assistant Executive Officer, introduced the Executive Services Unit staff, and each staff member provided a presentation outlining their roles and responsibilities within the Executive Services Unit.

(B) Legislation Report
2025/26 Legislative Session Summary, Discussion, and Possible Action to take position on the following bills:

Ms. Arneson reported that May 1, 2026, marked a key deadline for second-year bills. Measures that did not advance by that date were held and did not continue through the legislative process.

Ms. Arneson noted that a total of 112 bills failed to meet this deadline, compared to 188 in 2024 and 191 in 2022, reflecting a significantly lighter volume of bills moving into the second half of the session. This reduction is likely due to both a smaller overall bill load and the impact of the state's current fiscal climate, which has prompted authors and committees to narrow their focus to higher-priority measures.

Ms. Arneson also shared that the Legislature has now passed the May 15, 2026, fiscal deadline and the May 29, 2026, House of Origin deadline, meaning all bills that remain active have moved to their second house.

Additionally, Ms. Arneson highlighted that the 2026 Legislative Calendar outlines the remaining milestones, including the July 2, 2026, policy deadline, the August 14, 2026, fiscal deadline, and the August 31, 2026end-of-session deadline, which requires all bills to be voted out of their house. September 30, 2026, is the last day for the Governor to sign

or veto bills. These dates will guide the pace of legislative activity through the end of the session.

AB 1558 (Arambula) Uniform Emergency Volunteer Health Practitioners Act

Ms. Arneson shared AB 1558 is the Uniform Emergency Volunteer Health Practitioners Act. This bill would create a statewide registration system for out-of-state volunteer health practitioners during declared emergencies, administered by the Emergency Medical Services Authority. For DCA boards, including PTBC, this bill allows boards to restrict the services volunteers may provide and to impose administrative sanctions on California licensees volunteering out of compliance. AB 1558 was held under submission in the Assembly Appropriations Committee and is not moving forward this session.

AB 1775 (Ward) Veterans

Ms. Arneson added AB 1775 was referred to the Senate Appropriations Committee and it expands PTBC's expedited-licensure eligibility to include veterans discharged solely due to Executive Order 14183, which restricted military service by transgender individuals. PTBC will need to verify the discharge reason through DD-214 (Certificate of Release or Discharge from Active Duty) documentation or other official military records indicating EO 14183 (Prioritizing Military Excellence and Readiness) as the sole basis for separation. In addition, PTBC must track and report these applications in our annual DCA report.

AB 1979 (Bonta) Health Care Services: Artificial Intelligence

Ms. Arneson shared AB 1979 Is currently in the Senate and has been referred to the Senate Health Committee. The bill was most recently amended earlier this week.

Additionally, AB 1979 establishes statutory guardrails for the use of artificial intelligence in clinical settings. The bill prohibits health facilities from relying solely on AI outputs to make clinical decisions and prohibits AI from directing or supervising unlicensed personnel in functions that

require a license. It also authorizes licensing boards, including PTBC, to seek injunctive relief in cases involving unlicensed practice related to AI.

Lastly, the most recent amendments to AB 1979 expand and clarify definitions related to clinical decision support systems (CDSS) and expressly confirm DCA board enforcement authority over licensee use of such systems.

AB 2774 (Assembly Committee on Business and Professions): Physical Therapy Board of CA

Ms. Arneson shared AB 2774 is currently in the Senate B&P Committee, with a hearing scheduled for June 29, 2026. On June 22, 2026, the Board President submitted an interim support letter for AB 2774. In addition, PTBC has been actively working with legislative staff in both the Assembly and Senate B&P Committees throughout the bill's progression this session.

AB 2774 is the Board's sunset review bill and would extend PTBC's operations until January 1, 2031. The bill includes administrative and enforcement changes, such as authority to deny reinstatement petitions for individuals required to register under Penal Code 290 or convicted of sexual misconduct. It also updates fee provisions and makes technical changes to align the Practice Act with current DCA administrative standards. The bill does not make substantive changes to scope of practice.

MOTION:	Support the interim support letter for AB 2774
M/S:	Armstrong/McMillian
PUBLIC COMMENT:	None
VOTE:	Brandon – Aye Armstrong- Aye Khalaf- Absent McMillian – Aye Qiu – Aye 4-0 Ayes, Motion Carried

Public comment was opened for this item and no one wished to make public comment.

AB 2497 (Johnson) Physical Therapists

Ms. Arneson added AB 2479 proposed a major modernization of the Physical Therapy Practice Act which included: Authorized Physical Therapists (PTs) to examine, evaluate, and diagnose conditions of the movement system, addressing long-standing limitations tied to the prohibition on diagnosing "disease", removed the 45-day/12-visit direct access limitation, allowing patients to obtain PT services without referral or prior authorization, expanded the scope of PT practice, including new definitions, broader intervention authority, and updated terminology, increased PTA supervision ratios from two to three, eliminated the electromyography certification program and replaced it with authority to perform evaluation procedures using needle electrodes, with physician authorization and PTBC certification.

The May 22, 2026, amendments made additional definitional and technical updates, including clarifications to the movement-system diagnostic language and provisions related to needle-electrode use.

PTBC have coordinated closely with DCA Legislative and Budgets staff over the past few months to provide a comprehensive fiscal and bill analysis for AB 2497, including workload assumptions, cost impacts, and implementation considerations.

AB 2497 did not pass in the Assembly and is not advancing this session.

(C) **Rulemaking Report**

2026 Rulemaking Update for Pending or Proposed Regulations

1) Update and Discussion Regarding the Development of Possible Amendments to the Board's Continuing Competency Regulations

Ms. Arneson provided an update on the continuing competency regulations. Continuing Competency remains the primary regulatory effort on the Board's 2026 Rulemaking Calendar. This proposal would amend CCR sections 1399.90 through 1399.99, and staff continue to advance the work in the initial development phase of the regulatory process.

Ms. Arneson stated that PTBC is currently focused on research and data collection to support two regulatory packages. The first package addresses the Continuing Competency program requirements, including compliance with existing policies and areas where updates may be needed. The second package establishes a per-course fee for approval agencies, which requires a detailed workload and cost analysis. To support that fee package, staff are working with DCA on a fee study that outlines PTBC's responsibilities and calculates the time and cost associated with each task. These calculations will form the basis for the proposed fee structure.

Additionally, PTBC is gathering workforce and program data to assess how licensees are meeting Continuing Competency requirements and where regulatory clarification or modernization may be appropriate. This information will guide the development of regulatory language.

Lastly, PTBC is still preparing the materials needed for DCA Legal's review, and no draft text is ready for Board consideration yet. Once the data analysis and fee study are complete, we will finalize proposed language and bring it to the Board at a future meeting for discussion and direction.

Public comment was opened for this item and no one wished to make public comment.

(D) **Communication & Education Update**

Ms. Conley, Assistant Executive Officer, presented the Outreach Report. She noted an overall decrease in website and social media traffic and engagement compared to this time last year. This decrease may be attributed to the type and volume of content released each quarter. The prior quarter may have included a higher volume of content or content that was of greater interest to followers. Ms. Conley added that despite the decrease in engagement, the Board continues to gain followers across social media platforms.

Ms. Conley shared that PTBC held 8 outreach workshops for Physical Therapist (PT) and Physical Therapist Assistant (PTA) programs and

participated in the Burbank High School Career Fair on January 29, 2026, marking the second consecutive year of participation.

Ms. Conley added that PTBC staff is scheduled to attend the 2026 California Physical Therapy Association (CPTA) Conference in September in San Jose, California.

Lastly, PTBC extends appreciation to Mr. Areola, Public Information Officer with DCA Public Affairs, for coordinating the Board Member Recruitment Campaign. PTBC noted that Mr. Areola did an outstanding job and expressed gratitude for the support provided on the project.

Mr. Kaiser added that on June 20, 2026, Ms. Beauchamps, Ms. Rozakis, and Ms. Kearney attended a Senior Health Fair in Sacramento, California.

Public comment was opened for this item and no one wished to make public comment.

7. Consumer and Professional Associations and Intergovernmental Relations Reports

(A) Federation of State Boards of Physical Therapy (FSBPT)

Mr. Kaiser informed the Board that FSBPT will hold its Leadership Issues Forum (LIF) on July 18–19, 2026, in Arlington, Virginia, and that the Annual Education Meeting will take place on October 22–24, 2026, in Greenville, South Carolina.

Mr. Kaiser shared that he is currently serving as the Co-Chair of the Council of Board Administrators with FSBPT and is slated for re-election, which will occur at the Annual Education Meeting. He also noted that he was nominated and slated for the FSBPT Board of Directors but declined the nomination.

Mr. Kaiser added that one of the qualifications to serve on a committee or task force for FSBPT is that the individual has served or is currently serving on the Board.

(B) California Physical Therapy Association (CPTA)

Ms. Island, Executive Associate with the California Physical Therapy Association (CPTA), expressed her excitement that the Board will be attending CPTA's annual conference.

Public comment was opened for this item and no one wished to make public comment.

(C) Department of Consumer Affairs (DCA) – Executive Office

Mr. Abutin, Business Analyst with the Department of Consumer Affairs (DCA), informed the Board on May 12, 2026, that Governor Newsom announced the appointment of Rohit Chopra as the inaugural Secretary of the State's newly created Business and Consumer Services Agency (BCSA), which will officially launch on July 1, 2026. Secretary Chopra previously served as Director of the U.S. Consumer Financial Protection Bureau and as a Commissioner of the Federal Trade Commission, leading major efforts to address junk fees, corporate misconduct, and unfair practices harming consumers and small businesses.

Mr. Abutin added that DCA, along with other state departments, will transition back to a four-day-a-week in-office schedule beginning July 1, 2026. DCA has issued a department-wide email providing guidance regarding telework agreements. DCA expressed appreciation for Board leadership's efforts and partnership in supporting staff during this transition.

Lastly, Mr. Abutin shared that on May 26, 2026, DCA launched its internal Defensive Driver Training, which is mandatory for state employees, including Board and Bureau members who operate vehicles on official state business. This training is a two-hour interactive session covering safe driving practices, rules of the road, required forms for state travel, and accident response procedures. Board members can register for Defensive Driver Training or Board Member Training using DCA's Learning Management System (LMS).

Public comment was opened for this item and no one wished to make public comment.

8. Review, Discussion, and Possible Action regarding an increase in the Exempt Position Review (EPR)

Mr. Qiu thanked Ms. Trejo, Chief of Department of Consumer Affairs (DCA) Human Resources (HR), for the support provided during the Exempt Position Review (EPR) process.

Mr. Qiu shared that the EPR Committee has developed a package that includes the history of multiple prior requests, as well as a comparison of different Boards size, complexity, and budget. The Committee has also reviewed the guidelines from the California Department of Human Resources (CalHR).

Ms. Bachiller, Appointment and Recruitment Manager with DCA HR, explained that the justification will need to be submitted to CalHR for approval, and CalHR will determine the appropriate level based on the justification. Mr. Qiu added that the Committee is considering both Levels L and G, with a focus on Level G, but is also exploring the option of a non-level designation.

Ms. Bachiller shared that the current level is Level M (salary range: $9,771–$10,884). The next level is Level L (salary range: $10,250–$11,418), which overlaps with Level M. It is recommended not to skip levels; however, the Committee is considering an increase to Level G (salary range: $12,629–$14,063). The non-level option is not tied to a maximum salary, with a starting salary of $9,771, offering greater flexibility.

Ms. Trejo clarified that the non-level option provides more flexibility, allowing the Board to determine salary placement as part of the evaluation process. A justification is still required, and accomplishments of the Executive Officer since the last salary increase must be included. This discussion does not need to occur in open session and may be held in closed session. If the Board requests a specific level letter, however, that action must be taken in open session, with the focus on the position rather than the Executive Officer.

Ms. Trejo added that once the package is complete, it will be sent directly to her. She will work with DCA's Director to review and sign it, after which the package will go to the new Agency Secretary. The package will then be submitted concurrently to CalHR and the Governor's Office. The turnaround time from DCA HR is approximately five business days. The Agency currently has a 30-day turnaround time to review the package, followed by another 30-day review period at CalHR. The total process is expected to take about 60 days

from start to finish, though CalHR will likely honor the effective date set 30 days after DCA HR's submission.

Public comment was opened for this item and no one wished to make public comment.

9. Closed Session

The Board had closed session.

10. Public Comment on Items Not on the Agenda

The Board requested public comment on items not on the agenda, and there was no public comment.

11. Recess

The Board recessed at 3:13 p.m.

Thursday, June 25, 2026

The Physical Therapy Board of California (Board) meeting was called to order by President Brandon at 9:05 a.m. and adjourned at 12:27 p.m.

12. President's Report

(A) Discussion of 2026 Adopted Meeting Calendar, and Possible Action to Modify Dates if Needed

Mr. Kaiser asked the members to confirm that they did not have any conflicts with the upcoming September 2026 and December 2026 meetings being held in Sacramento, California.

Mr. Kanotz, Dr. Brandon, Ms. McMillian, and Mr. Qiu confirmed they had no conflicts.

(B) Discussion of 2027 Proposed Meeting Calendar, and Possible Action to Select 2027 Meeting Dates

Mr. Kaiser suggested that the Board consider moving the meeting dates one week earlier and holding the meetings on Tuesday and Wednesday to avoid scheduling on Fridays.

Dr. Armstrong stated that she will not be available on December 9–10, 2027. Mr. Kaiser then proposed moving the December 2027 meeting to December 1–2, 2027. All members present confirmed they had no conflicts.

(C) Committee Updates

Dr. Brandon thanked the EPR (Exemption Position Review) Task Force (Mr. Qiu and Ms. McMillian) and Board staff for all the work completed thus far.

Mr. Qiu thanked Board staff for assembling the EPR package and DCA OHR for the clarification provided during their presentation yesterday.

Dr. Brandon provided an update on the Sunset Review Task Force. She shared that the Board is awaiting a decision regarding the fees and thanked Dr. Armstrong for the excellent review and revisions, as well as Board staff for meeting all deadlines.

Public Comment for items (A), (B), (C) was opened and there was no public comment.

13. Executive Officer's Report

Mr. Kaiser shared that, due to limited resources and a scheduling conflict with two other boards having a meeting on the same day, the Board was unable to provide a WebEx component for today's meeting, and a webcast was also unavailable. He added that the Board attempted to reschedule to accommodate WebEx, but the available schedules did not allow for it.

Mr. Kaiser noted that the Board has always valued providing as much access as possible.

Mr. Kaiser reported that, as of July 1, 2026, the Business, Consumer Services and Housing Agency (BCSH) has been dissolved and reorganized into two agencies: the California Housing and Homelessness Agency (CHHA), focusing on housing, homelessness, and civil rights functions, and the Business and Consumer Services Agency (BCSA). The Department of Consumer Affairs (DCA), the Department of Alcoholic Beverage Control, the Department of Financial Protection and Innovation (DFPI), the Department of Real Estate (DRE), and the Department of Cannabis Control (DCC) will fall under BCSA. Governor Newsom has appointed Mr. Chopra to serve as Secretary of BCSA effective July 1, 2026.

Mr. Kaiser added that Executive Order N-22-25 will go into effect on July 1, 2026. The Executive Order requires state employees under the Governor's authority who telework to return to a physical office, with a default minimum of at least four in-person days per week. Mr. Kaiser shared that this Executive Order has little to no impact on the Board.

Mr. Kaiser suggested placing the Strategic Planning Issues Update as an agendized item for the December 2026 meeting. Dr. Brandon agreed.

(A) Executive Services

Mr. Kaiser shared that on June 20, 2026, the Board participated in a Senior Health Fair in Sacramento, California. He thanked Ms. Kearney, Ms. Beauchamps, and Ms. Rozakis for attending and for answering questions from attendees.

Mr. Kaiser also thanked Dr. Armstrong for her willingness to be interviewed for the Board Member vacancy social media campaign, noting that the campaign has been very successful.

(B) Administrative Services

Mr. Kaiser reported that for Quarter 3 (Q3), the Board is on track and has spent $5.6 million of its $7.2 million budget, which represents 73% of the total budget.

(C) Licensing Services

Mr. Kaiser reported that in Q3 there was an overall 12% increase in applications received, and that one-third of those applications were from out-of-state applicants or individuals who are already licensed.

(D) Consumer Protection Services

Mr. Kaiser shared that in Q3 there was an increase in complaints received, along with an increase in accusations filed and citations issued.

Public comment was opened for this item and no one wished to make public comment.

14. Administrative Services Update – Liz Constancio

(A) Staff Introductions
(B) Program Updates
(C) Statistical Updates

Mr. Davis, Administrative Services Cashiering Analyst, introduced the administrative staff, and each staff member provided a presentation on their roles and responsibilities within the Administrative Services Unit.

Mr. Davis reported that purchasing is limited to mission-critical needs due to budget constraints, travel is prioritized for mission-critical purposes, and training is limited to job-required courses. He noted that the Board continues to utilize the Department of Consumer Affairs (DCA) Strategic Organizational Leadership and Individual Development (SOLID) training courses. All Board staff are in compliance and up to date with mandatory training requirements.

Mr. Davis added that the Board is authorized for 29.4 positions. During Q3, the Board had three vacancies: two Office Technician positions (one in Administrative Services and one in Licensing Services) and one Staff Services Analyst I position in Enforcement Services. Administrative Services will fill the Office Technician vacancy effective July 15, 2026. Ms. Thao, the Board's Personnel Liaison, is working with Unit Supervisors to fill the remaining vacancies within 60 days.

Mr. Davis stated that Administrative Services is 90% complete with scanning paper files into SharePoint, with anticipated completion by year-end. Once finished, Ms. Barlow, Business Services Analyst, will work with other units on their records management needs.

Mr. Davis shared that all asset management activities have been completed and all assets have been accounted for. In April 2026, Ms. Barlow and Board staff identified obsolete equipment, and a mass survey will be completed in the coming weeks.

Ms. Stokes, Budget and Contract Analyst, reported that for Fiscal Year (FY) 2025/2026 Quarter 3, the Board had a working budget of $7,698,000, which includes funding for personnel services, operating expenses, equipment, and 29.1 authorized positions to support program requirements. The budget also includes a one-time augmentation of $305,000 for Attorney General and Office of Administrative Hearings costs.

In Q3, the Board spent $5,595,327, representing approximately 73% of the authorized budget. The Board spent $1,384,872, a 4.29% decrease from the prior year's Q3 total of $1,446,959, due to reduced departmental services spending and lower enforcement expenditure costs.

During the same period, the Board collected $1,881,843 in revenue, reflecting a 2.31% increase from the prior year (PY) 2024/2025 total of $1,839,358. Year-to-date revenue is $6,463,048 compared to PY 2024/2025 revenue of $6,222,815, an increase of 3.9%.

Additionally, licensing renewal fees remain the largest source of revenue, followed by initial licensure and certification fees. The fund condition for FY 2025/26 is projected at approximately 7.7 months of reserve, with a projected decrease to 7 months in FY 2026/27. Staff will continue to monitor expenditures, revenue, and workload to ensure the Board maintains sufficient resources to support its regulatory responsibilities.

Dr. Brandon asked for confirmation that the travel line item is over budget. Ms. Stokes confirmed this, noting that unspent funds in other areas may be shifted if needed. Mr. Kaiser added that it is not unusual for the Board to exceed spending in that specific allocation.

Public comment was opened for this item and there was no public comment.

15. Licensing Services Update

(A) Staff Introductions

(B) Program Updates
(C) Statistical Updates

Ms. Kearney, Licensing Services Manager, introduced the Licensing Services Unit staff, and each staff member provided a presentation outlining their roles and responsibilities within the Licensing Services Unit.

Mr. Row, Applications Licensing Lead, reported that initial license applications increased by 12% from Quarter 1 (Q1) through Quarter 3 (Q3) of Fiscal Year (FY) 2024/2025 compared to Q1 through Q3 of FY 2025/2026. Physical Therapist (PT) initial applications increased by 12%, and Physical Therapist Assistant (PTA) applications increased by 11% compared to the same period in the previous fiscal year. U.S.-educated PTA applications increased by 10% in FY 2024/2025 for Q1 through Q3.

He shared that Foreign-Educated applications received for Q1 through Q3 of FY 2025/2026 increased by 14%, and Endorsement applications for the same period increased by 17%. Military applications for Q1 through Q3 of this fiscal year decreased by 6% compared to Q1 through Q3 of FY 2024/2025.

Mr. Row added that of the 2,245 applications received, 93% were U.S.-educated, with 64% Exam applicants and 36% Endorsement applicants. Foreign-educated and Military applications represented 7% and 3%, respectively. Initial license processing times averaged 21 days for U.S. graduates, 53 days for foreign-educated applicants, and 6 days for military applicants. The targeted turnaround time for license issuance is 45 days for completed Endorsement applications and 90 days for new graduate applications.

Mr. Row also reported that License Maintenance processed 69 retired status requests during Q1 through Q3 of FY 2025/2026, with an average processing time of one day. This represents a 25% increase compared to the 55 retired status requests received during Q1 through Q3 of FY 2024/2025, which reflects a 5% increase over the same period in the previous fiscal year.

Lastly, Mr. Row shared that a new, more automated process for fulfilling verification requests was implemented on April 20, 2026. This process requires

less staff intervention and is expected to reduce the time from request initiation to completion.

Mr. Argento, Analyst with the Continuing Competency Services Program, reported that during Q1 through Q3 of FY 2025/2026, the program audited 220 PT licensees, with a pass rate of 94%, representing a 1% increase over the same period last fiscal year. For PTAs, 93 licensees were audited, resulting in an 89% pass rate an 8% improvement compared to the same three quarters of FY 2024/2025.

Mr. Argento shared that during Q3 of FY 2025/2026, the Continuing Competency Services Program piloted the use of the cloud-based document-sharing platform currently utilized by Enforcement Analysts in the PTBC's Consumer Protection Services. The pilot involved a small sample of licensee audits. Licensees were asked to submit Continuing Education Unit (CEU) documents exclusively through the sharing platform instead of email or physical mail. Early results showed a simplified, more efficient exchange of audit documentation, resulting in a streamlined audit process. Feedback from participating licensees was positive, noting that the platform was easy to use and efficient.

Mr. Argento added that approval agency compliance audits planned for June 2026 commenced ahead of schedule in late April after audit procedures were finalized. Based on the positive results of the platform pilot, the system will also be used for Approval Agency audits. Five agencies were randomly selected, three have been completed and two are works in progress

Lastly, Mr. Argento reported that the PTBC recognized a new Approval Agency, Herman & Wallace Pelvic Rehabilitation Institute, bringing the total number of PTBC-recognized Approval Agencies to 125.

Public comment was opened for this item and there was no public comment.

[Recess for 10 Minute Break]

16. Consumer Protection Services Update

(A) Staff Introductions
(B) Program Updates
(C) Statistical Updates

Ms. Phelps, Consumer Protection Services Manager, introduced the Consumer Protection Services Unit (CPS) staff, and each staff member provided a presentation of their roles and responsibilities within the CPS Unit.

Ms. Phelps reported that in Q3 FY 2025/2026, selected CPS and Board management staff attended DCA's weeklong Enforcement Academy training. Board Subject Matter Experts (SMEs) have been collaborating with DCA's training office, Strategic Organizational Leadership and Individual Development (SOLID), over the past year to organize and update training materials. These SMEs, along with other experienced staff, attended the training to provide feedback and help refine the curriculum. The updated training will soon be offered to all enforcement-related staff throughout DCA.

Ms. Phelps shared that the CPS Unit is working with the new Deputy Attorney General (DAG) Liaison to organize the next Expert Consultant Training, scheduled for September 2026. Training materials are being reviewed and updated to provide current and future experts with a more complete library of resources. Invitations to the training will be distributed in July 2026. The Board continues to accept new applications from interested individuals. Information about the Expert Consultants Program, including the criteria to qualify, is available under the Expert Consultant/Practice Monitor Program link in both the Enforcement and Licensee tabs at www.ptbc.ca.gov.

Ms. Phelps added that the CPS Unit and PTBC Management continue to hold regular meetings with the Division of Investigation (DOI) and the Attorney General's (AG) Office to address outstanding issues and collaborate on effective case and program management.

Ms. Phelps shared that there is one vacancy waiting to be filled, and there is an augmentation request for the Office of the Attorney General and the Office of Administrative Hearings. Mr. Kaiser added that the next step for the augmentation request is submitting a Budget Change Proposal for the next fiscal year.

Lastly, Ms. Phelps reported that in Q3 FY 2025/2026 staff initiated 157 new cases, issued 8 citations, completed 79 desk investigations, referred 9 cases to the AG's Office, and closed 17 cases following AG referral.

Dr. Brandon asked how it is determined whether a licensee chooses an informal conference or a hearing. Ms. Phelps explained that the licensee receives a form offering both options, and they may select one or both. Most licensees choose the informal conference or select both. Even if a licensee chooses a hearing, the Board still contacts them to determine whether they would prefer to resolve the matter through an informal conference.

Public comment was opened for this item and there was no public comment.

17. Probation Monitoring Services Update

(A) Program Updates

(B) Statistical Updates

Ms. Phelps reported that during Quarter 3 (Q3) of Fiscal Year (FY) 2025/2026, the number of licensees on probation increased from 56 to 57 midway through the quarter, then returned to 56 by the end of the quarter. This total includes probationers actively serving their terms as well as those whose probation is currently tolling for various reasons.

There were 40 licensees on probation and actively working in the State of California. In addition, 4 probationers were tolling while located out of state, meaning they were not receiving credit toward completion of their probation, and 12 probationers were tolling while located within California due to unemployment or underemployment.

Ms. Phelps stated that during Q3, 3 licensees were placed on probation and 1 licensee passed away. Additionally, 0 probationers had their licenses revoked, and 0 probationers exercised their option to voluntarily surrender their licenses to the Board.

Ms. Phelps added that of the 40 licensees who were not tolling, 11 were enrolled and participating in the Board's Substance Abuse Rehabilitation Program (Premier), representing 28% of actively working probationers. During Q3, no licensees enrolled in the Premier Program and none completed it. Unfortunately, one participant passed away during the quarter.

Ms. Phelps reported that there were 5 instances of non-compliance with probation during Q3. All were minor violations related to probationers not being available for their required quarterly interviews with the probation monitor.

Public comment was opened for this item and there was no public comment.

18. Public Comment on Items Not on the Agenda

The Board requested public comment on items not on the agenda, and there was no public comment.

19. Agenda for Future Meeting September 23-24, 2026
Sacramento, CA

No Member requested agenda items for the next meeting.

20. Closed Session

The Board went into closed session.

21. Adjournment

The meeting adjourned at 12:27 p.m. on June 25, 2026.